

Martins Creek Quarry Community Blast Notification Procedure

Scope and Purpose

This procedure has been developed to ensure all concerned or affected community members have a mechanism to ensure they are provided with timely prior notification of blasting activities at Martins Creek Quarry. Martins Creek Quarry acknowledges that blasting activities can be an issue of concern for the community and that effective and timely notification before each event can significantly mitigate these concerns and related impacts. The procedure offers a number of methods to facilitate this notification process so that the community can receive the notification via a mechanism suitable for their individual circumstances.

Confirmation of Blast Date

Quarry staff determine the anticipated date and time for the blasting activity. The quarry staff confirm the blasting details with the blasting contractor and the required date for the distribution of the blast activity notification letter. Daracon will provide the blast notification letter to the blasting contractor with the respective blast activity details for distribution to applicable community residences. A copy of the letter template is provided in Appendix A.

Notification Methods Available

Residents can choose to subscribe to the blast notification distribution list by contacting Martins Creek Quarry directly, following the link on the Daracon website or by contacting Daracon Head Office. There are three methods of blast notification available as follows:

1. Distribution of Blast Notification Letters

The blasting contractor will distribute the blast notification letters to residences that are detailed in the letter notification distribution list. This shall occur on the day prior to the blast activity. A copy of the letter notification distribution area is provided in Appendix B.

2. Distribution of Blast Notification Texts

Daracon make provision for the community to receive blast notification by text message should they request.

A text message will be sent using the program Burst SMS or similar to subscribers on the Martins Creek Subscribers list. The subscriber list is maintained on Daracon's secure file server.

The notification is sent on the day of the blast by the Quarry Manager or delegate. The distribution occurs when the Manager receives advice from the blasting contractor of the approximate time of the blast activity.

The text message will provide the information as shown below and the time of the event entry will ensure allowance is made for reasonably foreseeable delays in the blast.

Message:

*"Please be advised that a blast is scheduled today at Martins Creek Quarry on **insert date** between the hours of **insert time**. To unsubscribe from this message service, please reply Stop."*

3. Distribution of Blast Notification Emails

Daracon make provision for the community to receive blast notification by email should they request.

An email will be sent using the Martins Creek Quarry email address to subscribers on the Martins Creek Subscribers list. The subscriber list is maintained on Daracon's secure file server. To maintain the privacy of those on the distribution list, the email address shall be provided in the BCC address bar.

The notification is sent on the day of the blast by the Quarry Manager or delegate. The distribution occurs when the Manager receives advice from the blasting contractor of the approximate time of the blast activity.

The Email message will provide the information as shown below and the time of the event entry will ensure allowance is made for reasonably foreseeable delays in the blast.

Message:

*"Please be advised that a blast is scheduled today at Martins Creek Quarry on **insert date** between the hours of **insert time**. To unsubscribe from this message service, please reply with "UNSUBSCRIBE" in the subject line."*

Appendix A

Dear Resident,

Please be advised Martins Creek Quarry will be initiating a production shot on
“Insert date and time” weather permitting.

Be assured that every measure is taken to minimize inconvenience caused by our operations. Should you have any concerns please contact our office on 4938 5261.

Yours faithfully

Quarry Manager

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☎ 02 4938 5261

Appendix B



